

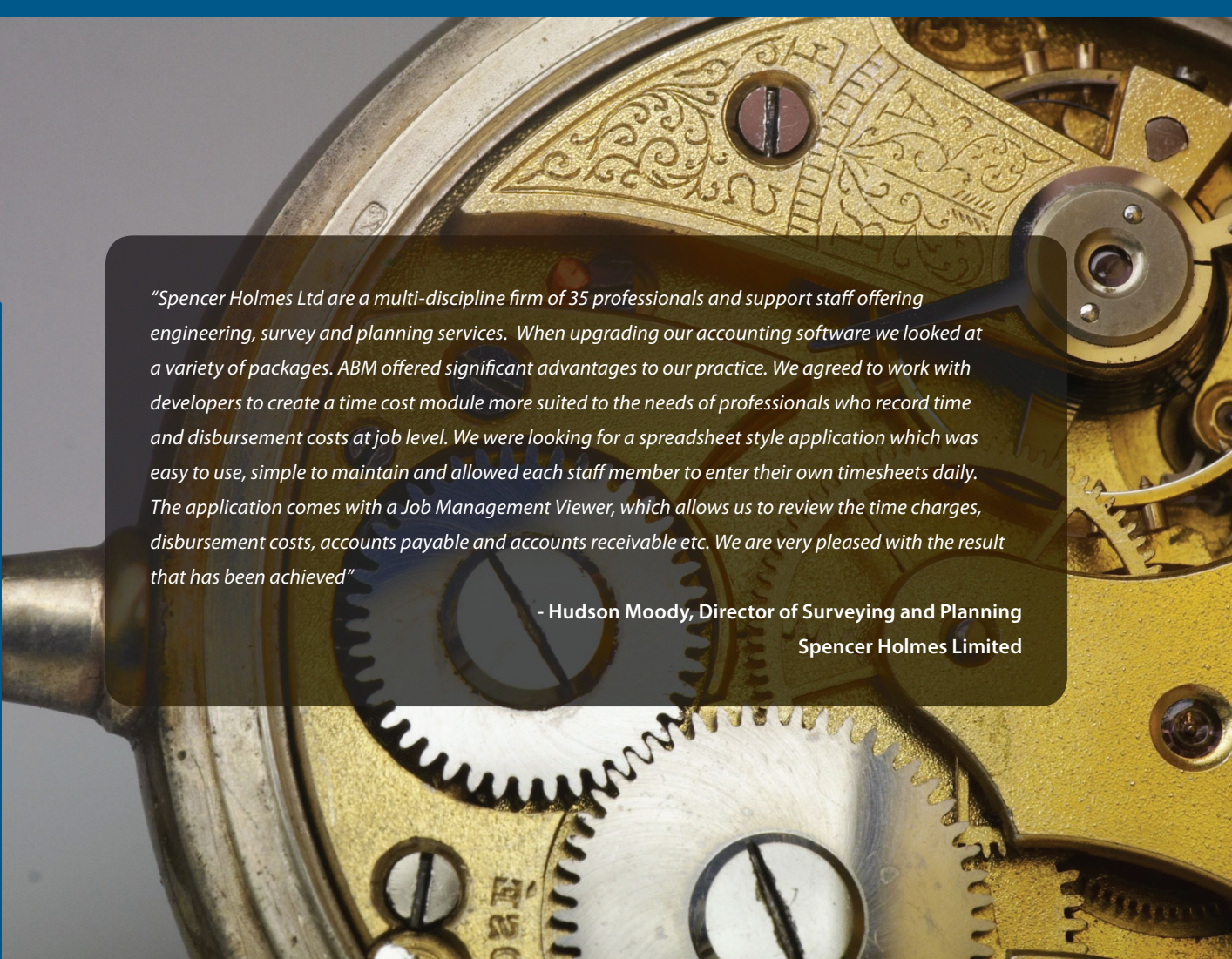


INTRODUCING
A SMART SOLUTION TO
HELP GROW AND SUSTAIN
YOUR BUSINESS

 **TMS**
Time Management System

With TMS you'll be able to...

- » Track time and billing
- » Streamline job costing and project management
- » Generate comprehensive reports
- » Manage timesheets
- » Improve speed of invoice creation and approval
- » Manage attendance, overtime and leave



"Spencer Holmes Ltd are a multi-discipline firm of 35 professionals and support staff offering engineering, survey and planning services. When upgrading our accounting software we looked at a variety of packages. ABM offered significant advantages to our practice. We agreed to work with developers to create a time cost module more suited to the needs of professionals who record time and disbursement costs at job level. We were looking for a spreadsheet style application which was easy to use, simple to maintain and allowed each staff member to enter their own timesheets daily. The application comes with a Job Management Viewer, which allows us to review the time charges, disbursement costs, accounts payable and accounts receivable etc. We are very pleased with the result that has been achieved"

- Hudson Moody, Director of Surveying and Planning
Spencer Holmes Limited



Developed by
Concept Engineering
Limited

The Time Management System (TMS) is a powerful software suite designed to seamlessly integrate into the ABM accounting package and simplify the process of management in a scalable, easy to deploy, and highly intuitive way.

Benefits

The TMS system is designed to provide a mechanism for staff members to enter timesheet information against jobs using flexible and efficient entry methods.

Along with timesheet entry, there is also facility to:

- » Maintain jobs, staff members and labour rates.
- » View job financial information with a breakdown into timesheet, write ons/off, disbursements, fees charged, and credit/payment transactions by job within a date range.
- » Manage disbursements against jobs.
- » Generate reports on job financial information.
- » Neutralise work in progress.
- » Write on and write off job costs.

Features

The Time Management System consists of a collection of comprehensive features allowing efficient and productive management of timesheets and jobs.

Some of the features available include:

- | | |
|--------------------------------|---|
| » Timesheet Management | » Reports |
| » Timesheet Customisation | » Holidays and leave |
| ♦ Normal working day | » Disbursements, write-ons and write-offs |
| ♦ Labour costs and charges | » Labour rates maintainer |
| ♦ Day limit | » Staff members |
| ♦ Minimum hours restriction | » Security |
| » Discounts | » Windows organiser |
| » Job Viewer | » Database |
| » Financial system integration | |
| » Multiple companies | |

Industry Coverage

No matter what type of consultancy a company offers, the TMS can help increase productivity and ease the billing processes. It is designed to meet the needs of a wide range of businesses in all industries requiring the use of job and time sheets for their services, including:

- | | |
|----------------------|----------------------|
| » Advertising | » Immigration |
| » Acoustic | » Industrial |
| » Building | » Insurance |
| » Business | » Quantity Surveying |
| » Catering | » Management |
| » Accountancy | » Mining |
| » Telecommunications | » Sports |
| » Engineering | » Marketing |
| » Architect/Design | » Media |
| » Environmental | » Property |
| » Travel | » Health |
| » Legal Services | » Education |
| » Public Relations | » Freight |
| » Safety & Security | |

Time Management System

www.concept-eng.co.nz/TMM.html

email: contact@concept-eng.co.nz

Contact us today to discuss TMS as a possible solution for you.

Developed by
Concept Engineering Limited

P: +64 3 343 3362

www.concept-eng.co.nz



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